



**TOWN OF DUXBURY
DEPARTMENT OF PUBLIC WORKS
MANAGER OF BUILDINGS AND GROUNDS**

Plans, assigns, schedules & directs department personnel & equipment. Responsible for management & maintenance of Town Buildings, properties & forestry programs; maintenance of Town owned lands, parks & playing fields. Assist in preparation of annual budgets; participates in billing & bid processes; responds to citizen's needs. Serves as Town Deputy Tree Warden. Duties may include other departments or responsibilities as deemed necessary by the DPW Director. Participation in Snow & Ice Removal Operations required. Certified Arborist and/or Associates Degree or equivalent in arboriculture, turf management, building construction technology or related fields desirable. Applicant should have a strong background in sports turf maintenance. Minimum of five years public works experience, including three years in a supervisory position preferred. A combination of related education & experience will be considered. Valid Mass. Drivers License.

Apply to: Peter Buttkus, DPW Director, 878 Tremont St., Duxbury, MA 02332